

**Final Minutes
James City Regional LHRC
January 20, 2012**

Members Present: Shenita Brown, Chair, Lisa Thatcher, secretary, Richard Cottingham-Chair, Cheryl Jones.

Others Present: Reginald T. Daye, Regional Advocate, Region V, Victory Whitaker- Fam Matters, Lesha Neal & Gail Gay, Ms. Jones- Elam House/DSFAP, Gale Walls- Gale's Place, Center, Elmira King - Milestone Counseling, Sherrie Boone- 1Life 1Love, Inc., Mary Valentine, Angel Wings.

Providers Absent: Extended Family, Miracles , Tidewater Therapeutic.

Call to Order: The meeting was called to order by Shenita Brown, Chair at 9:05 a.m.
The meeting took place at Fam Mat- 754 Maguire Place Unit A- Newport News, VA.

Adoption of Agenda: no motion made.

Approval of Minutes: A motion was made seconded and approved to adopt the minutes
From 10/27/11.

Public Comments: None

Old Business: Mr. Daye reminded the committee of the need to fill the vacancy for a consumer and where to obtain applications online.

New Business: Mr. Daye reminded LHRC affiliates that the quarterly and semi-annual reports were to be reported in today's meeting. LHRC is currently in first quarter of 2012 and that report is due at the April meeting. These reports should be mailed out two weeks prior to the meeting to the committee and Mr. Daye along with a copy to program support for minutes. Mr. Daye indicated the reports could be faxed to him at 757-253-5440 just be careful of the number as it is close to Busch Gardens (HIPPA regulations- if sent to wrong person). Affiliates gave the following reports:

1. **Gale's Place-** Still waiting on Licensing. Was asked for an update and reminded to still complete reports just indicate not licensed.
2. **Family Matters-** 0 reports of allegations of abuse/neglect, 0 total counts by type and 0 total counts by how occurred.)- complaint cases/resolutions. Census-25

3. **Elam House- reported** –Currently licensed. Licensing agent- Barry Lee. Current Census 1. 0- reports of abuse and neglect. 0 total counts by alleged type and 0 total occurred by type. No open/unresolved complaints.
4. **DSFAP-** census- 11, 1 allegation of alleged abuse, 1 case pending, 0 cases closed, 0- physical cases, 1 neglect peer on peer, 5 restraints. Total counts occurred by type-1 peer on peer. Annual 1- case of abuse/alleged abuse peer on peer, total alleged by type 2- peer on peer, 7 restraints, 1 complaint case pending.
5. **Angel Wings- not yet licensed-** reminded to still do report and indicate not yet licensed. Requested a report format be emailed.
6. **Milestone-** 67 census, 0- abuse/allegations alleged by type and occurred by type, 1 complaint cases resulting in a violation, 0 pending cases, one case closed, 1 complaint of confidentiality, one complaint resolved in the informal process. Crystal Drake new program director. Provider informed she needed to submit a new corporate agreement and have committee sign. Provider was given an agreement by program support liaison.
7. **1Life1Love-** 3 census, 0- reports of abuse and neglect. 0 total counts by alleged type and 0 total occurred by type. No open/unresolved complaints.

Public Comment: none

Other Business: none

Local Human Rights Committee voted to go into closed session to review complaints and allegations of abuse according to Va. Code- 2.2-3711A for the purpose of hearing abuse and complaints reported for DSFAP and Milestone Counseling. The committee voted to come out of closed session. Upon entering information in open session each member certified that the only thing discussed while in closed session were the abuse and complaints for the above noted programs.

Next Meeting: April 20, 2012- 9:00 a.m. at 758 Maguire Place, Unit A- Newport News, VA.

Adjourned: The meeting was adjourned by Shenita Brown at 9:35 a.m.

Typed by James City Regional LHRC Support Secretary _____
Lesha Neal

James City Regional LHRC Chair _____
Shenita Brown